



Tuesday 11 May 2021

Dear Member

A Meeting of Annual Council will meet on Wednesday 19 May 2021 at 12.30 pm in the Main Hall, Huddersfield Town Hall.

Agenda Items 1 to 3 will be considered at 12.30pm. The meeting will then adjourn until 4.30pm when the remaining items of business will be considered.

This meeting will be webcast live and will be available to view via the Council's website.

The following matters will be debated:

Pages

1: To elect the Mayor for the ensuing year

To elect the Mayor for the 2021/2022 Municipal Year.

2: To appoint a Deputy Mayor for the ensuing year

To appoint a Deputy Mayor for the ensuing Municipal Year.

3: Minutes of the Ordinary Meeting of the Council held on 17 March 2021 1 - 4

To agree and authorise the Mayor to sign as a correct record.

4: Interests 5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion or vote on an item, or any other interests.

5: Announcements by the Mayor and Chief Executive 7 - 8

To receive any announcements and to note the results of the Local Council Elections held on 6 May 2021, and the acceptance of the Office of Councillors elected.

6: Apologies for absence

To receive any apologies for absence.

7: Election of the Leader of the Council

To elect the Leader of the Council, in accordance with Article 7 of the Constitution.

8: Proposed amendments to Contract Procedure Rules (Reference from Corporate Governance and audit Committee) 9 - 54

To consider and determine amendments to the Council's Contract Procedure Rules.

(Report attached)

Contact: Jane Lockwood, Head of Procurement

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|------------|--|-----------|
| 9: | Proposed amendments to Financial Procedure Rules (Reference from Corporate Governance and Audit Committee) | 55 - 104 |
| | <p>To consider and determine amendments to Financial Procedure Rules.</p> <p>(Report attached)</p> <p>Contact: Martin Dearnley, Head of Risk</p> <hr/> | |
| 10: | Proposed amendments to the Council's Constitution (Reference from Corporate Governance and Audit Committee) | 105 - 158 |
| | <p>To consider proposed changes to the Council's constitution and receive a summary of changes made by the Monitoring Officer using delegated powers.</p> <p>(Report attached)</p> <p>Contact: Julie Muscroft – Service Director (Legal, Governance and Commissioning)</p> <hr/> | |
| 11: | Proposed revisions to the Terms of Reference of Health and Wellbeing Board (Reference from Corporate Governance and Audit Committee) | 159 - 166 |
| | <p>To consider the proposed revisions to the Terms of Reference for the Health and Wellbeing Board.</p> <p>(Report attached)</p> <p>Contact: Phil Longworth – Service Manager (Integrated Support)</p> <hr/> | |
| 12: | Meetings of Council 2021/2022 (Reference from Corporate Governance and Audit Committee) | 167 - 170 |
| | <p>To determine the schedule of meetings of Council for the 2021/2022 Municipal Year.</p> <p>(Report attached)</p> <p>Contact: Samantha Lawton, Head of Governance</p> | |

13: Appointment of Committees, Boards and Panels

171 -
174

To determine the Committees, Boards and Panels of Council for the 2021/2022 municipal year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

14: Allocation of Seats

To determine for the Municipal Year 2021/22 the allocation of seats on Committees and to any Political Groups formed under the Local Government (Committees and Political Groups) Regulation 1990 or any substituted regulations and the allocation of seats to any Members of the Council who are not Members of any such Political Groups if there are any outstanding unallocated places.

(Schedule to follow)

Members are informed that it is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Governance and Audit Committee
Health and Wellbeing Board
Overview and Scrutiny Management Committee

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Samantha Lawton, Head of Governance

15: Membership of Committees, Boards and Panels, and Ratio of Substitutes Panel

To determine for the Municipal Year 2021/22 the Membership of the Committees, Boards and Panel in accordance with nominations from Group Business Managers, and the ratio of the Panel of Substitute Members for each Political Group.

(Schedule to follow)

Contact: Samantha Lawton, Head of Governance

16: Dates/Times of Committees, Boards and Panels 175 - 184

To determine the date/time of meetings of Committees, Boards and Panels for the 2021/2022 Municipal Year.

(Schedule attached)

Contact: Samantha Lawton, Head of Governance

17: Appointment of Members to Joint Authorities 185 - 190

To determine for the arrangements for the allocation of seats on Joint Authorities for the 2021/2022 Municipal Year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

18: Appointments to Outside Bodies and Other Committees 191 - 198

To determine, for the Municipal Year 2021/22, the appointment of representatives to other Committees, Outside Bodies etc. except where appointment to those bodies has been delegated by the Council or is exercisable only by the Leader.

(Report attached)

Contact: Samantha Lawton, Head of Governance

19: Spokespersons of Joint Committees and External Bodies

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202

To determine, for the 2021/2022 Municipal Year, the Council's Spokespersons nominated to reply to oral questions at Council meetings upon any service provided by various organisations.

(Report attached)

Contact: Samantha Lawton, Head of Governance

20: Appointment of Chairs of Committees and Lead Councillors - Place Partnership

To appoint Chairs of the following Committees, and Lead Councillors (Place Partnership) for the 2021/22 Municipal Year;

This schedule is based upon the approval of the proposed as set out at (Agenda Item 13).

- (a) Appeals Panel
- (b) Corporate Governance and Audit Committee
- (c) Health and Wellbeing Board
- (d) Licensing and Safety Committee
- (e) Overview and Scrutiny Management Committee
- (f) Personnel Committee
- (g) Standards Committee
- (h) Strategic Planning Committee
- (i) Statutory Officer Dismissal Committee
- (j) Scrutiny Panel – Childrens
- (k) Scrutiny Panel – Corporate
- (l) Scrutiny Panel – Economy & Neighbourhood
- (m) Scrutiny Panel – Health & Adult Social Care
- (n) Place Partnership – Batley, Birstall and Birkenshaw
- (o) Place Partnership – Colne Valley

- (p) Place Partnership - Dewsbury
 - (q) Place Partnership – Huddersfield Central
 - (r) Place Partnership – Huddersfield North
 - (s) Place Partnership – Huddersfield Rural
 - (t) Place Partnership – Spen Valley
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By Order of the Council

A handwritten signature in cursive script, appearing to read 'J. Geelman'.

Chief Executive